Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	JUNE 2020 — NOVEMBER 2021
Name of the College	SVD GOVT DEGREE COLLEGE (W) NIDADAVOLE
Name of the Lecturer with Employee ID No.	K SUMALATHA , 2913083 1447-4-756, 31-08-2053 (D.OB)
Subject	PHYSICS 07-06-2018 (D.O.J)

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Mechanics , wave & oscillations	Lecture + Demo	1st sem	64 +48	58 + 39	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2.	wave optics	''	3rd sem	64 +48	60 + 45		
3.	Modern Physics	''	5th sem	48+45	45 + 39		
4.	wave optics	''	3rd sem	60 +42	55 + 39		
5.	Thermodynamics & Radiation physics	''	4th sem	60 +42	58 + 39		
6.	Material science	''	6th sem	48+45	47 + 42		
7.							
Total						92 %	92%
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	good

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Incharge (phy) co-ordinator(IQAC)	Yes	yes
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Examination Evaluation	Yes	yes
3	**Professional Development;** (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	seminar (11) workshop (01) FDP (07) OC (01)	Yes	yes
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Career counselling student seminar cultural	yes	yes
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	—	—	—
6	Evidence of actively involved in guiding Ph.D. students.	—	—	—
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	—	—	—
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	—	—	—
	Total No. of Activities / Contributions involved in (No. of Yes)		04	04
	Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	good

Grading Criteria:

    (a) *Good:* Involved in at least 3 Activities

    (b) *Satisfactory*: 1-2 Activities

    (c) *Not-satisfactory*: Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	good
2	II - Activities	Good	good
	Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	good	good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)

(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).

(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total							

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	-08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05 ✓
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05 ✓
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1.	Modern physics [physics]	Quantum mechanics (App of schroedinger Eqn) EM	September 2020 –	05	05
2.	Modern Physics	App of Schroedinger Eqn (TM)	September 2020	05	05
Total				10	10

D. Research Guidance/ Projects

i. Research Guidance:

    i. M.Phil. Degree awarded   :   02 per candidate
    ii. Ph.D. Thesis submitted   :   05 per candidate
    iii. Ph.D. Degree awarded   :   10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. Research Projects Completed:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. Research Projects Ongoing:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects: 03 per each Project:**

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

- 8 -

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

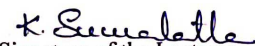3. The self assessment score should be based on objectively verifiable records.
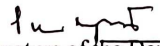
List of Enclosures:

1.

2.

3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good	good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good	good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals	—		
B. Publications other than Journals (Books, chapters in Books)	—		
C. Creation of ICT	15	15	
D. i. Research Guidance	—	—	
D. ii. Research Projects Completed	—	—	
D. iii. Research Projects Ongoing	—	—	
D. iv. Consultancy	—	—	
E. i. Patents	—	—	
E. ii. Policy Document	—	—	
E. iii. Awards/Fellowship	—	—	
F. Invited Lectures in Conferences / Seminars	—	—	
Total (Category – III)	15	15	

K. Sumalatle
Signature of the Lecturer

Signature of the Dept. I/C

K. Suralatle
Signature of the IQAC Coordinator

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

-11-

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS

(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019) *2020 -2021*

ASAR Score for the Academic Year	*2020 -21, 1st JUNE'20 TO 30th. NOV. 2021*
Name of the College	*SVD GDC (W), NIDADAVOLE*
Name of the Lecturer with Employee ID No.	*M. SRI LAKSHMI, E.ID - 0439214, 14100670*
Subject	*ENGLISH D. O. service : 22.12.2004*

D. O. J : 26.05.2011   *D.O.R. 30 -6-2044*

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
01	ENGLISH -01	Lecture	I SEM	4×16=64	64	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
02	ENGLISH -02	Lecture	II SEM	4×16=64	64		
03	ENGLISH -03	Lecture	III SEM	4×16=64	64		
04	CSS	Lecture	III, IV	4×16×64	64		
05	Bus-Com, HVPE	Lecture	I, II	4×16=64	64		
Total					320	*100%*	*100%*
Grading Obtained (Good / Satisfactory / Not satisfactory)						*GOOD*	*Good*

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Co-ordinato for Career Guidance, WEC, Moocs	Yes	yes
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Chief Suptd.	Yes	yes
3	**Professional Development;** (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	RC, FDP	Yes	yes
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Online Seminars, Career Counselling, Cultural, co-curricular	Yes	yes
5	Organising Seminars/ Conferences/ Workshops/ other College Activities. ONE WEBINAR,	Conducted Career Guidan	Yes	yes
6	Evidence of actively involved in guiding Ph.D. students.	NIL programs	NO	—
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	NIL	NO	—
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	ONE IN MAY 2020	Yes	yes
	Total No. of Activities / Contributions involved in (No. of Yes)		06	06
	Grading Obtained (Good / Satisfactory / Not satisfactory)		GOOD	Good

Grading Criteria:

    (a) *Good:* Involved in at least 3 Activities

    (b) *Satisfactory*: 1-2 Activities

    (c) *Not-satisfactory*: Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	GOOD	good
2	II - Activities	GOOD	good
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		GOOD	Good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)

(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).

(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
01	Feminist persp. in Shashi Desh Pande's Select Nods	Purakala publ.	ISSN 0971-2143	818	May 2020	5.60	25	25
Total							25	25

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
01	The Reflection of Society in Litt.: Contemporary Currents	Lulu publ. U.S	ISBN : 978-1-716-30082-0	International	Jan. 20??	Chapter	05	05
			Total				05	05

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
01	Use of ICT Tools	Video classes, PPTS, Online, Audio class	May – Aug. 2021	05	05
Total				05	05

D. Research Guidance/ Projects

i. Research Guidance:

i. M.Phil. Degree awarded	:	02 per candidate
ii. Ph.D. Thesis submitted	:	05 per candidate
iii. Ph.D. Degree awarded	:	10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)	NIL			
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
			NIL			
		Total				

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
			NIL			
		Total				

iv. **Consultancy Projects**: 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
				NIL			
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
			NIL			
Total						

- 8 -

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
			NIL			
		Total				

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
			NIL			
		Total				

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.
2. The research score shall be from the minimum of three categories out of six categories.
3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1.

2.

3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	GOOD	good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	GOOD	good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	GOOD	good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals	~~30~~ 25	25	
B. Publications other than Journals (Books, chapters in Books)	05	5	
C. Creation of ICT	05	5	
D. i. Research Guidance	00	–	
D. ii. Research Projects Completed	00	–	
D. iii. Research Projects Ongoing	00	–	
D. iv. Consultancy	00	–	
E. i. Patents	00	–	
E. ii. Policy Document	00	–	
E. iii. Awards/Fellowship	00	–	
F. Invited Lectures in Conferences / Seminars			
Total (Category – III)	35	35	

Signature of the Lecturer   Signature of the Dept. I/C   Signature of the IQAC Coordinator   Signature of the Principal

K. Sumalatha

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal

Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt

ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	2020 - 2021
Name of the College	S.V.D. Govt. Degree College for women, Nidadavole.
Name of the Lecturer with Employee ID No.	USHA RANI PILLI, 0753889, 14439377
Subject	TELUGU 31-07-2041 (D.O.R)

12-12-2007 [D.O.J]

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Telugu	Lecture	1st Sem	118	105	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2	Telugu	Lecture	II Sem	128	118		
3	Telugu	Lecture	III Sem	149			
Total					89%	`A` Grade 87%	89%
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	good

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Telugu Dept. Incharge	Yes	yes
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Adi Kavi Narrayan university II Sem Exam Duties attended	Yes	yes
3	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	Participated in Seminars	Yes	yes
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	NSS	yes	yes
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.			
6	Evidence of actively involved in guiding Ph.D. students.			
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.			
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
	Total No. of Activities / Contributions involved in (No. of Yes)		03- Yes	03
	Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	good

Grading Criteria:

    (a) *Good:* Involved in at least 3 Activities

    (b) *Satisfactory*: 1-2 Activities

    (c) *Not-satisfactory*: Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	good
2	II - Activities	Good	good
	Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	good	good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1.	రాష్ట్ర స్వప్రభుత్వం కవులకు కథ - కవిత్వం	Bhava Veena	2456-4702	UGC Care list Group-1	Feb 2021	—	15	15
2.	తెలుగు వర్గ సాహిత్యం - ముస్లిం స్త్రీల కావ్య శక్తి)	"	"	"	Aug 2020	—	15	15
Total								

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total					

D. Research Guidance/ Projects

i. Research Guidance:

    i. M.Phil. Degree awarded   :   02 per candidate
    ii. Ph.D. Thesis submitted   :   05 per candidate
    iii. Ph.D. Degree awarded   :   10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects: 03 per each Project:**

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	సంస్కృతి వైదిక సాహిత్యం (Resource Person)	Rayalaseema University, Kurnool	International	1ˢᵗ & 2ⁿᵈ Sept. 2020	05	05
2.	తెలుగు సాహిత్యంలో - కవిత్వం	VSR & NVR College, Tenali	International	2020, 25ᵗʰ August 2020	05	05
Total	సంస్కృతి లు సాహిత్యం				23	23

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:
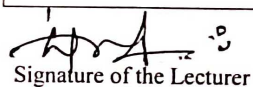
Resource Person Presented Paper

1. Appreciation Certificate, Dept. of Telugu, VSR & NVR College, Tenali

2. participated as a Resource person, chaired a session (Seventh) at Rayalaseema University, Kurnool.

3.

3. కవిత్వం - విశ్వవరస సాహిత్యం - Madras christian college, chennai — International, 15, 16 July 2020 05

4. శతకస సాహిత్యం - (ప్రాక్ పాశ్చ సాహిత్యం) - D.K. Govt. College for women Nellore — International, 1ˢᵗ & 2ⁿᵈ July 2020 05   Total: 23

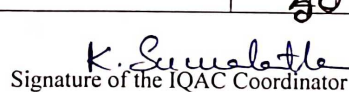5. (ప్రబంధ సాహిత్యం - గాంధార సాహిత్యం) - Pedavandipadu College of Arts & Science College — National 3ʳᵈ & 4ᵗʰ July 2020 03
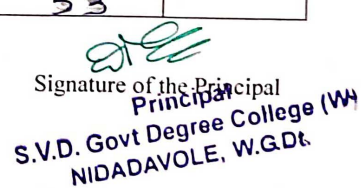
ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good	good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good	good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals	30	30	
B. Publications other than Journals (Books, chapters in Books)	- -		
C. Creation of ICT	- -		
D. i. Research Guidance	- -		
D. ii. Research Projects Completed	- -		
D. iii. Research Projects Ongoing	- -		
D. iv. Consultancy	- -		
E. i. Patents	- -		
E. ii. Policy Document	- -		
E. iii. Awards/Fellowship	- -		
F. Invited Lectures in Conferences / Seminars International : 4 National : 1	23	23	
Total (Category – III)	53	53	

Signature of the Lecturer   Signature of the Dept. I/C   K. Sumalatha Signature of the IQAC Coordinator   Signature of the Principal

Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

- 11 -

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

Commissionerate of Collegiate Education: AP :: Vijayawada
Teacher Online Class Monitoring System
District: West Godavari (Zone II)
Title : College, Lecturer & Date Wise Summery (From 21-11-2021 to 20-12-2021)

S.No	College Type	Institution Name	Teacher Name	Scheduled Classes	Completed Classes	Deviated Classes	Approved Deviated Classes	Grade
45	Government College	GDC(W) NIDADAVOLE	Dr KUSUMAKUMARI	183	112	20	20	B
46	Government College	GDC(W) NIDADAVOLE	JANAKEEDEVI	200	143	8	8	B
47	Government College	GDC(W) NIDADAVOLE	LALITHA	157	111	6	6	B
48	Government College	GDC(W) NIDADAVOLE	SRILAKSHMI	107	80	0	0	B
49	Government College	GDC(W) NIDADAVOLE	SUMALATHA	137	108	0	0	B
266	Government College	GDC(W) NIDADAVOLE	INDIRA KUMARI	77	73	0	0	A
267	Government College	GDC(W) NIDADAVOLE	JYOTHIKIRANMAYI	91	73	0	0	A
268	Government College	GDC(W) NIDADAVOLE	LAVANYA	2	2	0	0	A
269	Government College	GDC(W) NIDADAVOLE	PVLNARAYANA	138	127	0	0	A
270	Government College	GDC(W) NIDADAVOLE	RAJARAJESWARI	23	23	0	0	A
271	Government College	GDC(W) NIDADAVOLE	SAMUYELU RATNAKUMAR	106	99	2	2	A
272	Government College	GDC(W) NIDADAVOLE	SAROJINI	43	39	0	0	A
273	Government College	GDC(W) NIDADAVOLE	SOBHARANI	77	75	0	0	A
274	Government College	GDC(W) NIDADAVOLE	SRIDEVI	112	98	2	1	A
275	Government College	GDC(W) NIDADAVOLE	SUSYALATHA	89	82	0	0	A
276	Government College	GDC(W) NIDADAVOLE	USHARANI	168	116	19	19	A

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	1st June 2020 to 30th November 2021
Name of the College	S.V.D Government Degree College for Women, Hidadavole
Name of the Lecturer with Employee ID No.	E. Jyothi Kiranmayi, 2913085, 14474758
Subject	Computer Science D.O.J: 14-06-2018 D.O.R: 31-12-2039

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Computer Science – I	Lecture + ICT	I	6X16 = 96	96	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2	Computer Science – II		II	6X16=96	96		
3	Computer Science – III	"	III	7X16=112	112		
4	Computer Science – IV		IV	6X16=112	112		
5	Computer Science – V & VI	"	V	12X16=192	192		
6	Computer Science – VII Elective	"	VI	6X16=96	096		
Total						100% Good	100%
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	Good

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Dept. In-Charge	Yes	Yes
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Attended	Yes	Yes
3	**Professional Development;** (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	FDP'S, RC, OC, Webinar	Yes	Yes
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Student seminars,	Yes	Yes
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	organized webinar	Yes	Yes
6	Evidence of actively involved in guiding Ph.D. students.			
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.			
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
	Total No. of Activities / Contributions involved in (No. of Yes)		5	5
	Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	good

Grading Criteria:

      (a) *Good:* Involved in at least 3 Activities

      (b) *Satisfactory:* 1-2 Activities

      (c) *Not-satisfactory:* Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	Good
2	II - Activities	Good	good
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		good	good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b: Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Computer Science - Java	13 Modules	September 2021	13+5=65	65
			— details enclosed in seperate sheet —		—
Total				65	65

D. Research Guidance/ Projects

i. **Research Guidance:**

    i. M.Phil. Degree awarded : 02 per candidate
    ii. Ph.D. Thesis submitted : 05 per candidate
    iii. Ph.D. Degree awarded : 10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects**: 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	Comparison of women empowerment in past and present scenario	Svn GDC(w) Nidadavole	state level	8th March, 2021	2	
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1. FDP, RC, OC, webinor certificates

2.

3.

ABSTRACT OF GRADE / SCORE

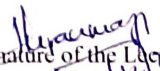| Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good	good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good	good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT	65	65	
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars	2	2	
Total (Category – III)	67	67	

Signature of the Lecturer
22/12/2021

Signature of the Dept. I/C

K. Sujalatha
Signature of the IQAC Coordinator

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

- 11 -

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer
22|12

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal(W)
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1.	Computer Science - Java	Exceptions - try, catch, throw and throws (Th & P) - English	September, 2021	5	
2.	Computer science - Java	Types of errors & Exceptions (Theory) - English	September 2021	5	
3.	Computer science - Java	Type casting - Primitive data types (Theory-P) - Eng	September 2021	5	
4.	Computer science - Java	Final variables Methods & classes (Theory & Practical) - English	September 2021	5	
5	Computer science - Java	Polymorphism with static and Private methods -Eng	September 2021	5	
6.	Computer science - Java	Polymorphism using variables and method overloading	September 2021	5	
7	Computer science - Java	Exceptions - try, catch, throw and throws (Th & P) -Eng	September 2021	5	
8	Computer science - Java	Types of errors & Exceptions - Telugu	September 2021	5	
9.	Computer science - Java	Type casting - Primitive data types - Telugu	September 2021	5	

10.	Computer science - Java	Final variables, Methods and classes -Telugu	september, 2021	5	
11	Computer science - Java	Polymorphism with static and Private methods-Telugu	september, 2021	5	
12	Computer science - Java	Polymorphism using variables and Method overloading	September 2021	5	
13.	Computer science - Java	Why Java is platform Independent language?	september 2021	5	
Total				65	

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE LIBRARIANS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	2020 – 21
Name of the College	SVD Degree College (W) Nidadavole
Name of the Lecturer with Emp-ID & CFMS-ID Nos.	TARA KUMARI GOWRISETTI; 0560982 & 14454275
Subject	LIBRARY SCIENCE D.O-J : 29-08-2019

D·O·R : 31-12-2036

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE LIBRARIANS

CATEGORY-I: Regularity of Attending Library

S.No.	Activity	Total No. of Days	No. of Days Attended	Grading as per Self Evaluation	Grading as per Principal Evaluation
1	While attending in the library, the individual is expected to undertake, inter alia, following items of work: • Library Resource and Organization and maintenance of books, journals and reports. • Provision of Library reader services such as literature retrieval services to researchers and analysis of report. Assistance towards updating institutional website	342 58	320 34	(No. of Days Attended ÷ Total No. Days) X 100 Good 59%	(No. of Days Attended ÷ Total No. Days) X 100 59%
	Grading Obtained (Good / Satisfactory / Not satisfactory)			Not satv 59%	Not Satisfactory

Grading Criteria: (a) *Good* : 90% & Above, (b) *Satisfactory* : Below 90% but 80% & Above and (c) *Not satisfactory*: Less than 80%.

Note: The Principal should verify the Total No. of days as per the Academic Calendar and the No. of Days Attended as per the Biometrics Attendance in the College Web portal.

- 1 -

CATEGORY - II: Conduct of Seminars/ Workshops related to library activity or on specific books or genre of books.

S.No.	Name of the Activity	Nature of the Activity (Seminar / Workshop)	Level of Activity (National / State / Institution)	Grading as per Self Evaluation	Grading as per Principal Evaluation
		Workshop	National	Good	good
Grading Obtained (Good / Satisfactory / Not satisfactory)					

Grading Criteria:

(a) **Good** : 1 National level Seminar/ Workshop + 1 State/Institution level Workshop/ Seminar
(b) **Satisfactory**: 1 National level Seminar/ Workshop or 1 state level Seminar/ Workshop +1 Institution level Seminar/ Workshop or 4 Institution Seminar/ Workshop.
(c) **Not satisfactory** : Not falling in above two categories

CATEGORY - III: Computerisation of Library

S.No.	Name of the Activity	Grading Criteria	Grading as per Self Evaluation	Grading as per Principal Evaluation
1	If library has a computerized database then	(a) **Good**: 100% of physical books and journals in computerized database. (b) **Satisfactory**: At least 99% of physical books and journals in computerized database. (c) **Not satisfactory**: Not falling under good or satisfactory	Good Not Satisfac	good Not Satisfactory
2	If library does not have a computerized database	(a) **Good**: 100% Catalogue database made up to date (b) **Satisfactory**: 90% catalogue database made up to date (c) **Not satisfactory**: Catalogue database not up to mark.	Not Satisfacto	Not Satisfactory

CATEGORY - IV: Checking inventory and extent missing books

S.No.	Name of the Activity	Grading Criteria	Grading as per Self Evaluation	Grading as per Principal Evaluation
1	Checking inventory and extent missing books	(a) **Good** : Checked inventory and missing book less than 0.5% ✓ (b) **Satisfactory:** Checked inventory and missing books less than 1% (c) **Not satisfactory:** Did not check inventory/ Checked inventory and mission books 1% or more.	Good	—

CATEGORY - V: Other Activities

S.No.	Name of the Activity	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Digitisation of books database in institution having no computerized database.	Yes	Yes
2	Promotion of library network.	Yes	Yes
3	Systems in place for dissemination of information relating to books and other resources.	Yes	Yes
4	Professional Development activities (such as participation in seminars, conferences, short term, e- library training courses, OC, RC, ARPIT, workshops and events, talks, lectures, membership of associations and dissemination)	Yes	Yes No
5	Assistance in college administration and governance related work including work extracurricular activities.	Yes	Sati
6	Design and offer short-term courses for users.	No	
7	Publications of at least one research paper in UGC approved journals.		
	Total No. of Activities involved in (No. of Yes)	4 2	
	Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	Satisfactory

Grading Criteria:
(a) *Good:* Involved in any 3 activities, (b) *Satisfactory*: Involved in any 2 activities, and (c) *Not-satisfactory*: Less than 2 activities.
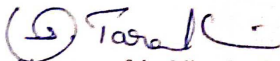**Note:** For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per Principal Evaluation
1	I - Regularity of Attending Library	Good	Satisfactory
2	II - Conduct of Seminars/ Workshops	Good	Good
3	III - Computerisation of Library	Good	Not Satisfactory
4	IV - Checking inventory and extent missing books	Good	Satisfactory
5	V - Other Activities	Satisfactory	Good
	Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	Satisfactory

Overall Grading Criteria:

(a) *Good*: Good in Category-I and Good / Satisfactory in any two other Categories including Category - IV
(b) *Satisfactory*: Satisfactory in Category-I and Good / Satisfactory in any two other Categories including Category - IV
(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note:
1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment.
2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion.
3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee

Signature of the Librarian

Signature of the IQAC Coordinator

Signature of the Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Librarian

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Dept. of Commerce	Yes	Yr
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	AKNU Examination	Yes	yes
3	**Professional Development;** (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	Partiapated in webinars	yes	yes
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.			
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.			
6	Evidence of actively involved in guiding Ph.D. students.			
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.			
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
	Total No. of Activities / Contributions involved in (No. of Yes)		good	good
	Grading Obtained (Good / Satisfactory / Not satisfactory)		good	good

Grading Criteria:

   (a) *Good:* Involved in at least 3 Activities
   (b) *Satisfactory*: 1-2 Activities
   (c) *Not-satisfactory*: Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	good
2	II - Activities	Good	good
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		good	good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)

(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).

(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total							

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total					

D. Research Guidance/ Projects

i. **Research Guidance:**

    i. M.Phil. Degree awarded   :   02 per candidate
    ii. Ph.D. Thesis submitted   :   05 per candidate
    iii. Ph.D. Degree awarded   :   10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects**: 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. *Policy Documents: Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. Fellowship/ Awards:

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1.

2.

3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT			
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars			
Total (Category – III)	Good	Good	

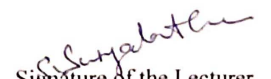Signature of the Lecturer   Signature of the Dept. I/C   Signature of the IQAC Coordinator   Signature of the Principal

Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE. W.G.Dt.

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	2020 - 21
Name of the College	SVD. G.D.C (W), Nidadavole.
Name of the Lecturer with Employee ID No.	J. SOBHARANI CFMS : 100009153 37
Subject	Political Science

D.OJ : 15-09-2009 , D.O.R: 20-0-38

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1.	Political Science	Lecture	I & II Sem	20x8 =160	160	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2.	Political Science	Lecture	III & IV Sem	20x8=160	160		
3.	Political Science	Lecture	V Sem 5 & 6 Papr	20 x8 =160	160		
4.	Political Science	Lecture	IV Sem	20x4=80	80		
Total				560	560	100%.	100%
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	good

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Political Dept Incharge	Yes	Yes
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	AKNU IISem Exam duty's	Yes	Yes
3	**Professional Development;** (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	Attended Seminar	Yes	Yes
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Student Seminar	Yes	Yes
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.			
6	Evidence of actively involved in guiding Ph.D. students.			
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.			
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
	Total No. of Activities / Contributions involved in (No. of Yes)		04 . Yes	yes
	Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	good

Grading Criteria:

    (a) *Good:* Involved in at least 3 Activities
    (b) *Satisfactory*: 1-2 Activities
    (c) *Not-satisfactory*: Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	Good
2	II - Activities	Good	Good
	Overall Grading Obtained **(Good / Satisfactory / Not satisfactory)**	Good	Good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total							

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total					

D. Research Guidance/ Projects

i. Research Guidance:

i. M.Phil. Degree awarded   :   02 per candidate
ii. Ph.D. Thesis submitted   :   05 per candidate
iii. Ph.D. Degree awarded   :   10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. **Patents, Policy Documents and Awards/Fellowship:**

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.
2. The research score shall be from the minimum of three categories out of six categories.
3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1.

2.

3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT			
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars			
Total (Category – III)	Good	Good	

J. Sobha Rani
Signature of the Lecturer
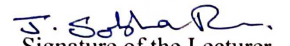
J. Sobha Rani
Signature of the Dept. I/C

K. Suuabtle
Signature of the IQAC Coordinator

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

- 11 -

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

J. Sobha R.
Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	
Name of the College	SVP GDC(W) Nidadavole
Name of the Lecturer with Employee ID No.	K. Indira Kumari 1000338094
Subject	Economics D.O.J : 27-09-2004

D.O.R : 30-04-2034

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Micro Economy Econy	Lecture Method	288 I	288		(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2	Economics	Lecture Method	288 II	288			
3.	Economics III	Lecture Method	288 III	288			
4	Economics IV	Lecture Method	288 IV	288			
5	Economics V	Lecture Method	288 V	288			
6	Economics VI	Lecture Method	163 VI	288			
7	Elective – Economy	Lecture Method	163 1	163			
8	Cluster-1	Lecture Method	163 2	163	2380		
9	Cluster-2	Lecture Method	163 3	163			
Total				2380	2380	100%	100%
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	good

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

- 1 -

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Department of Economy	Yes	Yes
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	AKNU coordinator duty	Yes	Yes
3	**Professional Development;** (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	participatio in webinary	Yes	Yes
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.			
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.			
6	Evidence of actively involved in guiding Ph.D. students.			
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.			
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
	Total No. of Activities / Contributions involved in (No. of Yes)			
	Grading Obtained (Good / Satisfactory / Not satisfactory)			

Grading Criteria:

(a) *Good:* Involved in at least 3 Activities

(b) *Satisfactory*: 1-2 Activities

(c) *Not-satisfactory*: Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

- 2 -

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	good
2	II - Activities	Good	good
	Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	good	good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)

(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).

(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars	Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)	05
b. Design of new curricula and courses (per Curricula / Course)	02
c. MOOCs — Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
MOOCs (developed in 4 quadrant) per module/lecture	05
Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS) — Development of e-Content in 4 quadrants for a complete course/e-book	12
e-Content (developed in 4 quadrants) per module	05
Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
Editor of e-content for complete course/ paper /e-book	10
Development of Question Bank module per Unit	05
Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total				

D. Research Guidance/ Projects

i. Research Guidance:

    i. M.Phil. Degree awarded   :   02 per candidate
    ii. Ph.D. Thesis submitted   :   05 per candidate
    iii. Ph.D. Degree awarded   :   10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total				

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
		Total				

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
		Total				

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1.

2.

3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – III : Academic/Research Activities		—	—
A. Research Papers Published in Journals	—		
B. Publications other than Journals (Books, chapters in Books)		—	
C. Creation of ICT		—	
D. i. Research Guidance			
D. ii. Research Projects Completed			—
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			—
F. Invited Lectures in Conferences / Seminars			
Total (Category – III)	Good	Good	

Signature of the Lecturer   Signature of the Dept. I/C   Signature of the IQAC Coordinator   Signature of the Principal

Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	2020-21
Name of the College	S.V.D Govt Degree College(W) Nidadavolu (W.G)
Name of the Lecturer with Employee ID No.	Dr. K. Janaki Devi. 0560960
Subject	HINDI

CFMS ID : M4454318
D.O.J : 18-03-1998   D.O.R 31-03-2029

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1.	HINDI I st Sem	Lecture	I Sem	80	70	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
	II nd Sem, III Sem	method	II Sem	80	70		
2.	Environmental		III Sem	80	70		
	education foundation course.	'/ '/	III Sem	32	30		
Total				272	240	Good	
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good.	

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

-1-

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Hindi Dept-Incharge , Yes		
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	AKNU IInd Sem Examiner Yes		
3	**Professional Development;** (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	chaturvedi attended webinars	Yes	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	student seminars	Yes	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.			
6	Evidence of actively involved in guiding Ph.D. students.			
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.			
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
	Total No. of Activities / Contributions involved in (No. of Yes)		3+1	
	Grading Obtained (Good / Satisfactory / Not satisfactory)		good	

Grading Criteria:

    (a) *Good:* Involved in at least 3 Activities

    (b) *Satisfactory:* 1-2 Activities

    (c) *Not-satisfactory:* Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	**As per the Principal Evaluation**
1	I - Teaching	good	
2	II - Activities	good	
Overall Grading Obtained **(Good / Satisfactory / Not satisfactory)**		good	

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)

(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).

(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total							

- 4 -

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total					

D. Research Guidance/ Projects

i. Research Guidance:

    i. M.Phil. Degree awarded   :   02 per candidate
    ii. Ph.D. Thesis submitted   :   05 per candidate
    iii. Ph.D. Degree awarded   :   10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii.   **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
		Total				

iii.   **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
		Total				

iv.   **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total						

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i.   **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1.	Bharat-vidya Ratna Award	International Business Council	International	9 Sept 2021	10	
	Total				10	

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total					

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total					

F. ***Invited Lectures Delivered in Conferences / Seminars:**

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.
2. The research score shall be from the minimum of three categories out of six categories.
3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1.

2.

3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	good	good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	good	good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	good	good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT			
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship	10		
F. Invited Lectures in Conferences / Seminars			
Total (Category – III)	good	good	

Dr- K. Jamalu Devi   Dr. K. Jamala Devi.   K. Suseelatha

Signature of the Lecturer   Signature of the Dept. I/C   Signature of the IQAC Coordinator   Signature of the Principal

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Dr. K Janaben Den

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	2021 - 22 1st June 20 to 30th Nov 2021
Name of the College	SVD GDC(co) NIDADAVOLE
Name of the Lecturer with Employee ID No.	K S RATNA KUMAR EID 0425217
Subject	D O J : 26-11-2010 , CFMS ID - 14094911

D.O.R: 31-05-2023

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
01	English 1	GA	I	64	64	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
02	English 2	GA	II	64	64		
03	English 3	GA	III	64	60		
04	CSS	GA	III IV	61	64		
05	Buckom , HVPE		I II	65	60		
Total				325	320	98%	98%
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	Good

Grading Criteria: (a) Good : 80% & Above, (b) Satisfactory : Below 80% but 70% & Above and (c) Not satisfactory: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

- 1 -

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Vice-Princl	yes	
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	CS	yes	
3	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	—	—	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Cultural Co-Curiston	yes	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	One webinar	yes	
6	Evidence of actively involved in guiding Ph.D. students.	—	—	
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	—	—	
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	—	—	
	Total No. of Activities / Contributions involved in (No. of Yes)		4	
	Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	

Grading Criteria:

      (a) *Good:* Involved in at least 3 Activities

      (b) *Satisfactory:* 1-2 Activities

      (c) *Not-satisfactory:* Not involved/undertaken any Activity

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	good
2	II - Activities	Good	good
	Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	good

Overall Grading Criteria:

(a) *Good*: Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
(b) *Satisfactory*: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
(c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc,.

A. **Research Papers** in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total							

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20
	MOOCs (developed in 4 quadrant) per module/lecture	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12
	e-Content (developed in 4 quadrants) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
	Editor of e-content for complete course/ paper /e-book	10
	Development of Question Bank module per Unit	05
	Subject Expert for Question Bank module per Paper	10

S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total					

D. Research Guidance/ Projects

i. Research Guidance:

    i. M.Phil. Degree awarded   :   02 per candidate
    ii. Ph.D. Thesis submitted   :   05 per candidate
    iii. Ph.D. Degree awarded   :   10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. Research Projects Completed:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. Research Projects Ongoing:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects**: 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. *Policy Documents: Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. Fellowship/ Awards:

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1.

2.

3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good	Good	
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT			
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars			
Total (Category – III)	Good	Good	

Signature of the Lecturer   Signature of the Dept. I/C   Signature of the IQAC Coordinator   Signature of the Principal

K. Suseelatha

Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal

Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.

- 12 -

Commissionerate of Collegiate Education, A.P., Vijayawada

ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE DIRECTORS OF PHYSICAL EDUCATION

(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	2021-2022
Name of the College	SVD GDC (W) NIDADAVOLE
Name of the Lecturer with Emp-ID & CFMS-ID Nos.	DR. R.RAGHU RAM, HRMS ID 0561401, CFMS ID 14445200
Subject	PHYSICAL EDUCATION D·o·J : 10-11-2004

D·o·Q: 30-04-2029

ASSESSMENT CRITERIA AND METHODOLOGY FOR THE DIRECTORS OF PHYSICAL EDUCATION

CATEGORY-I: Attendance

S.No.	Activity	Total No. of Days	No. of Days Attended	Grading as per Self Evaluation	Grading as per Principal Evaluation
1	Attendance calculated in terms of percentage of days attended to the total number of days he is expected to attend.	73	69.5 100×69.5/73	(No. of Days Attended ÷ Total No. Days) X 100	(No. of Days Attended ÷ Total No. Days) X 100
	Grading Obtained (Good / Satisfactory / Not satisfactory)			good	good

Grading Criteria: (a)*Good* : 90% & Above, (b) *Satisfactory* : Below 90% but 80% & Above and (c) *Not satisfactory*: Less than 80%

Note: The Principal should verify the Total No. of days as per the Academic Calendar and the No. of Days Attended as per the Biometrics Attendance in the College Web portal.

- 1 -

CATEGORY - II: Organizing Intra College Competition.

S.No.	Name of the Competition	Grading Criteria	Self Evaluation (Yes/No)	Principal Evaluation (Yes/No)
	Athletics	(a) *Good*: Intra college competition in more than 5 disciplines.	Yes	Yes
	Volleyball	(b) *Satisfactory*: Intra college competition in 3-5 disciplines.	Yes	Yes
	Kabaddi		Yes	Yes
	Badminton	(c) *Not satisfactory*: Neither good nor satisfactory.	Yes	Yes
	Ball Badminton		Yes	Yes
Grading Obtained (Good / Satisfactory / Not satisfactory)			good.	good

CATEGORY - III:Institution Participating in External Competitions

S.No.	Name of the Activity	Status (National/ State/ District)	Self Evaluation (Yes/No)	Principal Evaluation (Yes/No)
	Kabaddi		Yes	Yes
	Volleyball		Yes	Yes
	Athletics, Ball Badminton		Yes	Yes
Grading Obtained (Good / Satisfactory / Not satisfactory)			good	good

Grading Criteria:

(a) **Good:** National level competition in at least one discipline plus Sate/District level competition in at least 3 disciplines.
(b) **Satisfactory:** State level competition in at least one discipline plus District level competition in at least 3 disciplines.
   Or District level competition in at least 5 disciplines.
(c) **Non satisfactory:** Neither good nor satisfactory.

- 2 -

CATEGORY - IV: Up-gradation of Sports

S.No.	Name of the Activity	Grading Criteria	Grading as per Self Evaluation	Grading as per Principal Evaluation
1	(a) Up-gradation of sports and physical training infrastructure with scientific and technological inputs. (b) Development and maintenance of playfields and sports and physical Education facilities.	Good/Satisfactory/Not-Satisfactory to be assessed by the Principal	good	good

CATEGORY - V: Other Activities

S.No.	Name of the Activity	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	At least one student of the institution participating in National/ State/ University/ (for College levels only) teams. Organizing State/National/ Inter University/ Inter College level competition	Yes	Ys
2	Being invited for coaching at State/National level.	NO	—
3	Professional Development activities (such as participation in seminars, conferences, short term training courses, camps & events, talks, lectures in refresher/ faculty development courses/OC/RC/ARPIT. membership of associations, dissemination and general articles and any other contributions)	yes	Ys
4	Organizing at least three workshops in a year.	NO	-
5	Publications of at least one research paper in UGC approved journal.	NO	-
6	Assistance in College administration and governance related work including work done during Admissions. Examinations and Extracurricular College Activities.	yes	Ys
	Total No. of Activities involved in (No. of Yes)	3	3
	Grading Obtained (Good / Satisfactory / Not satisfactory)	good	good

Grading Criteria:

(a)*Good:* Involved in any 3 activities, (b) *Satisfactory*: Involved in any 2 activities, and (c) *Not-satisfactory*: Less than 2 activities.

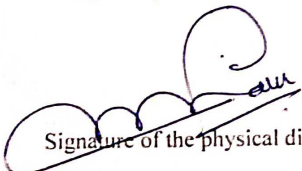Note:For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per Principal Evaluation
1	I - Attendance	good	good
2	II - Organizing Intra College Competition.	good	good
3	III - Institution Participating in External Competitions	good	good
4	IV - Up-gradation of Sports	Satisfactory	Satisfactory
5	V - Other Activities	good	good
	Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	good	good

Overall Grading Criteria:
   (a) *Good*: Good in Category-I and Good / Satisfactory in other Categories.
   (b) *Satisfactory*: Satisfactory in Category-I and Good / Satisfactory in anyother two Categories
   (c) *Not Satisfactory*: If neither Good nor Satisfactory in overall grading.

Note:
  i) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment.

  ii) The institution must obtain student feedback. The feed-backs must be shared with concerned Director of Physical and Education and Sports.

  iii)The system of tracking user grievances and the extent of grievance redressal details may also be made available.
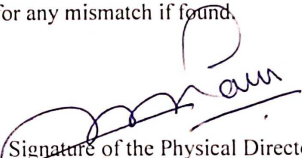
Signature of the physical director   Signature of the IQAC Coordinator   Signature of Principal

- 4 -

S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Physical Director

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal
Principal
S.V.D. Govt Degree College (W)
NIDADAVOLE, W.G.Dt.